Career Services

The following Career Services are available at WYWLA:

- Career Assessments
- Assistance with developing Employment Skills (includes job search tips, application process, cover letters, resume writing, interviewing tips, thank-you letters, etc.)
- Opportunities to participate in Career Expos, Career Conversations with Business Professionals, Job Shadowing, Internship, and Volunteer Experiences
- Individual Career Planning
- Exploring Careers and Related Post-Secondary Institutions
- Career-Related Seminars,
 Conferences, and Business/Industry
 Visits



What you do TODAY, impacts your options tomorrow.

So, start career planning NOW!



Mrs. Diane Cadavid

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WYWLA Career Services

Empowering students to be successful citizens, employees, and leaders in a global economy.

Self Assessments

Career Exploration

College & Career Resources

Resume Writing & Interview Tips

Work-Based Learning

School-to-Career

Career Planning and Exploration

Hello, **I'm Diane Cadavid**, Career Development Coordinator at WYWLA. I am here to assist students in grades 6-13 with *Career Planning and Exploration*. My office is located in the Lineberry Building.

What is Career Planning/ Exploration?

- Career planning is a process that involves students, parents, teachers, counselors, and the community.
- The goal is to help students to make informed and thoughtful decisions about themselves and their future.
- The planning process includes helping students develop and implement an individual career plan.
- To support this process, students have an opportunity to take handwritten and/or on-line *Career Assessments* which evaluates their interests, preferences, values, abilities, and talents in order to identify either general or specific careers.
- In addition, students may further explore careers by participating in Web Research, Informational Interviews, Job Shadowing, Internships, Career Expos, Career Conversations, Summer Programs, Part-time Jobs, and Volunteering Opportunities.



Why Explore Careers?

- Save Time, Money, and Effort
- Thoughtfully Select Courses
- Make Well-Informed College Decisions
- Research a Variety of Possible Careers - Know Your Options

What you do TODAY, impacts your options tomorrow.



Let Me Assist You!

A great way to learn about a career area of interest is to:

- Job Shadow a career-related business, trade, or industry employee for a half to full day
- Intern for a semester for credit, to learn about the business/industry/ trade/profession
- Volunteer or Work Part-time

Fill out the form to the right to meet with me to discuss your Career Planning and Exploration opportunities.

Let's Talk ...

Complete the following appointment request form and return it to **Career Services**. (Or, email me at <u>dcadavid@wcpss.net</u> with the information listed below.)

(PLEASE PRINT)

Today's Date
Student Name
Email
Grade Level
Reason for Request: